

Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
Executive Director: Douglas Hendry



Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
26 July 2016

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in **EAGLESHAM HOUSE, ROTHESAY** on **TUESDAY, 2 AUGUST 2016** at **9:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Bute and Cowal Area Committee - 7th June 2016 (Pages 1 - 8)
 - (b) Forward Dunoon and Cowal 16 June 2016 (for noting) (Pages 9 - 14)
 - (c) Cowal Transport Forum 17 June 2016 (for noting) (Pages 15 - 18)
- 4. PUBLIC AND COUNCILLOR QUESTION TIME**
- 5. AREA PLAN SCORECARD** (Pages 19 - 24)
Report by Programme Manager
- 6. THIRD SECTOR GRANTS**
 - (a) August Tranche (Pages 25 - 30)
Report by Community Development Officer
 - (b) Monitoring of Grants to the Third Sector 2015/2016 (Pages 31 - 36)
Report by Community Development Officer

7. **HEALTH AND SOCIAL CARE UPDATE** (Pages 37 - 42)
Report by Locality Manager, Adult Services
8. **UPDATE ON DELIVERY OF ROADS REVENUE BUDGET** (Pages 43 - 52)
Report by Contracts Manager
9. **TRAFFIC AND PARKING REVIEW** (Pages 53 - 62)
Report by Traffic and Development Manager
10. **CHARITABLE TRUSTS** (Pages 63 - 70)
Report by Finance Manager
11. **NOTICE OF MOTION UNDER STANDING ORDER 13**

The recent announcement by the Scottish Government to tender for the Dunoon-Gourock ferry service provides an opportunity for the Harbour Board to review the current Harbour Charges and the area committee is delighted that the Board already has this in hand. The importance of harbour charges to any prospective operator on the Dunoon/Gourock route should not be underestimated and this motion supports the chair of the harbour board and the review which is now underway.

In light of the agreed economic regeneration strategies for Argyll and Bute and the importance of connectivity to the Cowal peninsula the Area Committee urges the Council to hold a special meeting to consider the following points. This will provide prospective operators on the route a number of options in relation to Harbour facilities and reaffirms the Councils commitment to a Town Centre Vehicle/Passenger service and economic growth.

Recommendation that a special meeting be convened of the Council to consider the following

Option 1

A review of the charges with the council maintaining its current role

Option 2

Lease the breakwater and link span to any future operator and indicate the likely cost for this.

Option 3

Sell the breakwater and link span to any future operator and indicate the likely cost for this.

Proposer Gordon Blair
Secunder Michael Breslin

- E1 12. **CARS PROJECT DUNOON AND ROTHESAY** (Pages 71 - 92)
Presentation by Senior Development Officer
- E1 13. **ARDENTINNY PC** (Pages 93 - 106)
Report by Amenity Performance Manager

E1 14. CHORD - DUNOON QUEENS HALL TENDER UPDATE (Pages 107 - 114)

Report by Regeneration Project Manager

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

E1 Paragraph 8 The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services; and

E1 Paragraph 9 Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

Bute and Cowal Area Committee

Councillor Gordon Blair	Councillor Michael Breslin
Councillor Robert Macintyre (Chair)	Councillor Bruce Marshall
Councillor Alex McNaughton (Vice-Chair)	
Councillor James McQueen	Councillor Len Scoullar
Councillor Isobel Strong	Councillor Dick Walsh

Contact: Andrea Moir, Senior Area Committee Assistant, Tel: 01369 708662

This page is intentionally left blank

MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the TIMBER PIER BUILDING, DUNOON on TUESDAY, 7 JUNE 2016

Present: Councillor Robert E MacIntyre (Chair)
Councillor Gordon Blair Councillor Michael Breslin
Councillor Bruce Marshall Councillor Alex McNaughton
Councillor James McQueen Councillor Len Scoullar
Councillor Isobel Strong Councillor Dick Walsh

Attending: Graeme Forrester, Area Committee Manager
David Clements, Programme Manager
Morag Gillies, Unit Manager
David MacKenzie, Cowal Fixed Link Working Group
Viv Hamilton, Locality Manager Adult Care
Gerry Geoghegan, Educational Support Officer
David Mitchell, Head Teacher Dunoon Grammar School
Alan Kay, Estates Surveyor
Willie Lynch, Dunoon Community Council
Kenny Mathieson, Dunoon Community Council
Brian Chennell, Member of the Public
Iain Ross, Cowal Rugby Club
Gill Wollers, Dunoon Observer

1. APOLOGIES

No apologies for absence were intimated.

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) Bute and Cowal Area Committee 5 April 2016

The minute of the Bute and Cowal Area Committee held on 5th April 2016 was approved as a correct record subject to a change at item 2 of the submitted minute to the effect that Cllr Scoullar declared an interest in the matter dealt with at item 10, section 16 of that minute citing that his wife is a member of the referred to group.

4. PUBLIC AND COUNCILLOR QUESTION TIME

Kenny Mathieson, Dunoon Community Council, advised the Committee that he had received representation from members of the public stating concern over personal attacks on the Leader of the Council and on the Council, and asked the Committee's thoughts on this issue.

The Committee held a discussion regarding this and it was clarified that this was the view point of individuals and not a Community Council viewpoint. Councillor Breslin

informed the Committee that people were upset over the handling of Castle Toward and Service Choices decisions. It was noted that scrutiny is an important function of elected members but respect is central to this.

Willie Lynch, Dunoon Community Council asked if the Bute and Cowal Area Committee were lending their support to the proposed CARS project for the Cowal area.

It was noted that the Bute and Cowal Area Committee had already agreed to show support for this project and that Council would consider an application to the fund.

Willie Lynch further informed the Committee that he felt there was a missed opportunity regarding the Dunoon Wooden Pier Building and its potential use moving forward.

It was noted that the Dunoon Wooden Pier building is available for Community hire and details of this can be found on the Argyll and Bute Council website under the 'Book It' tab.

5. NOTICE OF MOTION UNDER STANDING ORDER 13

The Committee agreed to suspend standing orders to hear a presentation by David MacKenzie, Cowal Fixed Link Working Group which provided an update and overview on the proposals for a fixed link in the Cowal Area.

The Committee considered the following Notice of Motion submitted under Standing Order 13 which was proposed at the meeting by Councillor Bruce Marshall and seconded by Councillor Michael Breslin –

Motion

That the Bute & Cowal Area Committee support the proposal by the Cowal Fixed Link Working Group to create a fixed link between the Cowal Peninsula and the Mainland

and to recommend that A&BC take part in discussions along with the Scottish Govt., HIE and Hi Trans with regard to the feasibility of this project

Proposer Cllr Bruce Marshall
Secunder Cllr Michael Breslin

Amendment

The Area Committee:

- Notes the proposal by the Cowal Fixed Link Group to create a fixed link between the Cowal Peninsula and the mainland;
- In noting this proposal, recognises that any future support would need to be viewed in the context of other strategic transportation matters such as improvements to the A83, A82, ferry services and other transport links between communities where many of these have more potential for short to medium term development and deliverability;
- Recognises the proposal as a longer term possibility and that there is still a considerable amount of work to be done to be able to assert that this is the best way to proceed;

- Agrees to recommend to the council that Argyll and Bute Council participates with all other relevant partners in future discussions to assist with the delivery of what is clearly a national project.

Proposer: Councillor Dick Walsh

Seconder: Councillor Alec McNaughton

Decision

On a show of hands vote the amendment was carried by 5 votes to 3 and the Committee resolved accordingly.

(Ref: Notice of Motion by Councillor Bruce Marshall and seconded by Councillor Michael Breslin, dated 7 June 2016, submitted)

(Ref: Notice of Amendment by Councillor Dick Walsh and seconded by Councillor Alec McNaughton, dated 7 June 2016, submitted)

6. AREA PLAN SCORECARD

The Committee considered a report containing the Area Scorecard for FQ4 2015-2016.

Decision

The Committee noted the contents of the report.

(Ref: Report by Programme Manager dated 7 June 2016, submitted.)

7. DUNOON REGENERATION PARTY

In the absence of a representative being present from Dunoon Regeneration Party the Committee considered a presentation that had previously been submitted.

Decision

The Committee noted the contents of the presentation.

(Ref: Presentation by Dunoon Regeneration Party dated 7 June, submitted)

8. DUNOON 5 A SIDE PITCHES

The Committee held a discussion regarding the 5 A Side Pitches and outstanding issues relating thereto.

The Committee along with members of the public raised concerns that no report had been provided for the meeting. The Area Committee Manager informed members that Roads and Amenity Services had advised no substantive update on the situation was available.

Brian Chennell, on behalf of the Dunoon Football Fives, informed the Committee of the poor condition of the pitch, changing room and flood lights and that the Group were currently looking at funding streams but are limited in accessing funding due to the conditions which applied to the funding previously accessed for the development of the facility.

Iain Ross, on behalf of Cowal Rugby Club, informed the Committee that he felt that insufficient financial management and governance of the facility historically required

that the matter should be referred to the Council's Internal Audit team for consideration.

The Committee considered the following Notice of Motion submitted which was proposed at the meeting by Councillor Michael Breslin and seconded by Councillor Bruce Marshall –

Motion

This motion from the Bute and Cowal Area Committee seeks to resolve the problem of poor maintenance of the facility known locally as the Dunoon 5 a Side Cages. This motion moves that a request goes to the next full council meeting in June to allocate the necessary funds to fully refurbish the cages, including lighting, and to take the funds needed from council reserves (or existing budgets if funds are available). The motion further moves that this issue is referred to Internal Audit to investigate the management of the Dunoon 5 a Side Cages (including the council's relationship with Cowal Community Sports Project) from the date of award of the Sports Scotland grant till the present date.

Proposer: Councillor Michael Breslin

Seconder: Councillor Bruce Marshall

Amendment

That the Bute and Cowal Area Committee move to refer the item to full Council for investigation/ resolution and Internal Audit to investigate historical issues.

Proposer: Councillor Dick Walsh

Seconder: Councillor Alec McNaughton

Decision

On a show of hands vote the motion was carried by 5 votes to 4 and the Committee resolved accordingly.

(Ref: Notice of Motion by Councillor Michael Breslin and seconded by Councillor Bruce Marshall, dated 7 June 2016, submitted)

(Ref: Notice of Amendment by Councillor Dick Walsh and seconded by Councillor Alec McNaughton, dated 7 June 2016, submitted)

9. ADULT CARE SERVICE UPDATE

The Adult Services Locality Manager took the Committee through a report on the relevant issues regarding Health and Social Care within Bute and Cowal, the report provides an update on the performance and delivery of Health and Social Care related activities and development for Bute and Cowal.

The Committee considered the following Notice of Motion submitted which was proposed at the meeting by Councillor Michael Breslin and seconded by Councillor Bruce Marshall –

Motion

The Bute & Cowal Area Committee wishes to ensure that the quality standards for home care are as high as possible and proposes a policy that there is a minimum of grade 4 across the 3 categories used by the Care Inspectorate.

This motion recommends to the IJB that all contractors are given 6 months from the date of this meeting to ensure they obtain a minimum of 4 across the 3 categories. This motion further recommends that if the minimum grading of 4 is not met, no further business should be given to any care company below this standard at the end of the 6 month period.

Decision

The Committee:

1. Noted the contents of the report and;
2. Agreed the content of the motion proposed.

(Ref: Report by Locality Manager, Adult Services dated 7 June 2016, submitted)
(Ref: Notice of Motion by Councillor Michael Breslin and seconded by Councillor Bruce Marshall, dated 7 June 2016, submitted)

10. OLDER PEOPLES STANDARDISATION

The Unit Manager took the Committee through a report on the progress of the standardisation of the Older People's registered services.

Decision

The Committee noted the contents of the report.

(Ref: Report by Unit Manager dated 7 June 2016, submitted)

Councillor MacIntyre left the meeting and Councillor McNaughton assumed the Chair.

11. PRIMARY SCHOOL REPORTS

The Educational Support Officer took the Committee through the annual Bute and Cowal primary schools report, which provided a statistical breakdown of performance measures as well as information on various school initiatives that have taken place in the Bute and Cowal area.

Decision

The Committee noted the contents of the report.

(Ref: Report by Head of Education dated 7 June 2016, submitted)

Councillor MacIntyre entered the meeting and resumed the Chair.

12. SCHOOL HOLIDAYS - COWAL GAMES FRIDAY

An appropriate Education representative was not present at the meeting, therefore no update was provided.

Decision

The Committee requested a report be brought to the August Bute and Cowal Area Committee.

13. WINDFARM TRUSTS

The Area Committee Manager took the Committee through a report which provided an annual update on the work undertaken by the wind farm trusts set up at both Cruach Mhor (Glendaruel) and Clachan Flats (Cairdow).

Decision

The Committee noted the contents of the report.

(Ref: Report by Area Governance Manager dated 7 June 2016, submitted)

14. BOUNDARIES COMMISSION REPORT

The Bute and Cowal Area Committee Members held a discussion regarding the Local Government Boundary Commission for Scotland's report on the boundary recommendations for the Argyll and Bute Council Area.

The Committee considered the following Notice of Motion submitted which was proposed at the meeting by Councillor Len Scoullar and seconded by Councillor Michael Breslin –

Motion

That the Bute and Cowal Area Committee agrees to advise the Council of its strong opposition to the Boundary Commission proposals for the Bute and Cowal Ward 7 and for the Dunoon Ward 6 and that Council reinforce its position that current Bute and Cowal wards remain unchanged.

The Bute and Cowal Area Committee further recommend to the Council that it raises an objection to the Boundary Commission proposals for the Argyll and Bute Area in total and that the Council reinforces the position previously represented on this, to them.

Proposer: Councillor Len Scoullar

Seconder: Councillor Michael Breslin

Decision

The Committee unanimously agreed the content of the motion submitted and the Committee resolved accordingly.

(Ref: Report by Local Boundary Commission for Scotland dated 7 June 2016, submitted)

(Ref: Notice of Motion by Councillor Len Scoullar and Seconded by Councillor Michael Breslin dated 7 June 2016, submitted)

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public from the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

15. SANDBANK PRIMARY SCHOOL - LEASE OF GROUND

The Estates Surveyor took the Committee through a report on the lease terms in respect of a site at Sandbank Primary School.

Decision

The Committee:

1. Noted the contents of the report and;
2. Agreed the recommendations at 3.0 of the submitted report subject to an additional requirement.

(Ref: Report by Estates Surveyor dated 7 June 2016, submitted)

16. 3 MONTAGUE STREET, ROTHESAY

The Estates Surveyor took the Committee through a report detailing the offers and expressions of interest in respect of the shop premises 3 Montague Street, Guildford Square, Rothesay.

Decision

The Committee:

1. Noted the contents of the report and;
2. Agreed a proposal relating to the detail contained within the submitted report.

(Ref: Report by Estates Surveyor dated 7 June 2016, submitted)

This page is intentionally left blank

**MINUTES of MEETING of FORWARD DUNOON AND COWAL GROUP held in
22 HILL STREET, DUNOON
on THURSDAY, 16 JUNE 2016**

Present: Councillor Bruce Marshall (Chair)
Councillor Michael Breslin
Councillor Gordon Blair
Councillor Alex McNaughton
Lorna Elliott, Community Governance Officer
Iain Hurrell, Apps for Argyll
Catriona Craig, Cowal Marketing Group
David Robertson, Forestry Commission
Craig Wilson, Economic Growth Officer
Jim Moir, HELP Project
Helen Dick, Argyll and the Isles Tourism
Allan MacDonald, Amenity Performance Manager
Coulin Moulson, Dunoon Presents

1. APOLOGIES

Apologies for absence were intimated from:
Iain McNaughton, Sandbank Community Council
Sue Minns, Cowalfest

2. MINUTES

The minute of the Forward Dunoon and Cowal Group 14 April 2016 was approved as a correct record subject to a change at item 6. (c) of the minute.

3. MATTERS ARISING

Sandbank Church

Councillor Blair informed the Group that Sandbank Church is set to close and a plan is currently being put in place to apply for grant funding to purchase the building and, in conjunction with the Faith Tourism project, create a heritage centre which will have a link to the former US Naval base that was previously situated on the Holy Loch. It is hoped that this project will be branded as Holy Loch destination and will help bring tourism to the area.

Crazy Golf

Councillor Breslin informed the Group that the details of the Crazy Golf lease had not yet been made available to him and noted disappointment at the lack of feedback regarding the issues previously raised

Action

Community Governance Manager to raise the crazy golf issue in regards to lack of feedback with the Head of Roads and Amenity Services and report back to the Forum.

(a) **Apps For Argyll**

Iain Hurrell gave an update on the two APPS for Argyll initiatives. He advised the meeting that he had met with Visit Scotland. However, he reported that the APPs are still not on the Visit Scotland website due to various issues raised by Visit Scotland. It was noted that Apps for Argyll are currently waiting for another meeting to be set up with Visit Scotland and The Scottish Government but to date have had no correspondence regarding potential dates.

Actions

1. Community Governance Manager was asked to seek the advice of the Economic Growth Manager regarding the best way to support the inclusion of the APPs onto the Visit Scotland website.
2. Community Governance Manager to enquire as to how the APPs can be promoted through the Argyll and Bute Councils business section of the Website.

(b) **Off Road Biking**

Councillor Marshall asked David Robertson from the Forestry Commission if anything could be done in regards to widening the car parking facilities at the Crochan forestry track and also if there was any scope for putting in a mini velodrome(Pump Track) for child cyclists to use.

David Robertson informed the Group that he was willing to explore options and that the Forestry Commission was willing to work alongside other groups to try and implement changes that have been requested. This would require funding which the Forestry Commission currently don't have available however, it was possible that the Dunoon Cycling Mountain Group would be able to access other funding sources not open to The Forestry Commission..

The Group held a discussion around the lack of facilities currently available to cyclists visiting the area and if anything could be done to improve the situation, a suggestion from the Group was to create a bike cleaning facility.

Actions

1. Colin Moulson will speak to Dougie Fletcher to see whether the Dunoon Cycle Mountain Group is eligible to access grant funding.
2. Councillor Marshall to raise this item with the local MSP and appropriate Minister.
3. Community Governance Manager to seek advice from the Economic Growth Manager on the appropriate next steps for this item.
4. Economic Growth Officer to feedback ideas generated by the Group to Seniors Officers.

4. OUTDOOR ACTIVITIES

No items of business raised.

5. ECONOMY UPDATE

The Economic Growth Officer provided the Forum with an update on the economic situation in regards to tourism for the Cowal area.

The following points were noted:

- At a local level they are currently working with Castle House Museum and the Cowal Way by providing them with PR contacts.
- Also currently working with Kilmun Mausoleum, the Burgh Hall and the Argyll Sea Cat.
- It was noted that work was on-going surrounding collating statistics around the 1400 second homes in Bute and Cowal and what steps could be put in place to use this situation to boost the local economy.
- Currently looking at a possible broadband link to allow live streaming for this year's Cowal Games event.

A discussion was held by the Forum on the difficulties faced by people trying to start up businesses in the local area.

Actions

1. Economic Growth Officer to arrange a meeting with Argyll Holidays.
Economic Growth Officer to raise the issues surrounding start-up companies in the local area with HIE.

6. PARTNERS UPDATE

(a) HELP Project

Jim Moir from the HELP Project provided the Forum with an update on an environmental project that HELP are currently undertaking in Moir Street, Dunoon.

The Group were taken through a series of pictures highlighting the work that had been carried out on the site and it was noted that this project is now completed with the only outstanding action being to decide on a suitable wood carving that will be located on the site.

Actions

1. Helen Dick to liaise with HELP project re supply of plants for the site.
2. HELP to speak to Amenity services regarding future potential sites. An area of ground between Shaws building Yard and Stewarts Garage was identified as one potential site.
3. Community Governance Manager to enquire about the protocol for community groups who wished to use the Forward for Dunoon crest.
4. Forestry Commission will be able to provide additional materials for the wood carving if required.

(b) **Cowal Marketing Group**

Catrina Craig from Cowal Marketing Group informed the Group that the Cowal Marketing Group AGM had taken place in May and it had been a very positive meeting with new members joining the group.

It was also noted that an open meeting for Cowal Marketing Group Members was being held on Tuesday the 20th June in the Dunoon Timber Pier building.

(c) **Dunoon Presents**

Colin Moulson provided the Forum with the following verbal update:

- It was noted that moving forward PA23 BID should be known now as Dunoon Presents.
- The project has just completed its third year of a five year term.
- Dunoon Presents are now looking at their events strategy to attract national bids for events to be held in the Cowal Area.
- Events planned for 2016/2017 include – Scottish Enduro event, Scottish Rally championship, Cowal peninsula sportif, Dunoon music revival weekend, half marathon event.
- A meeting is scheduled in July between Dunoon Presents and the local businesses to discuss the possibility of mobilising the business community for scheduled events.
- Dunoon presents currently have a video highlighting the mountain biking events in the area which is available via their website and facebook page.
- A newsletter is also available via the Dunoon Presents website.

Actions

1. Colin Moulson to talk to Cowalfest re their links to biking on the Canary Islands.
2. Colin Moulson to look at putting a link on the Dunoon Presents website to the Visit Cowal website.

(d) **Cowalfest**

Sue Minns from Cowalfest had submitted apologies to the meeting, therefore no update from Cowalfest was provided.

Councillor Blair informed the Group that the lease which will allow the Kelpie Maquettes to come to Dunoon is just waiting approval from the Head of Service.

(e) **Argyll and the Isles Tourism Cooperative**

Helen Dick provided the Forum with the following verbal update:

- AITC held a meeting with Cowal Marketing Group, Argyll Secret Coast and Visit Bute which was deemed a positive meeting.
- A current survey had been circulated and with the help of Dunoon presents it reached a large number of organisations and individuals and a reasonable number of responses were returned.
- The funding application for Kirn Primary had been successful and

jointly with Dunoon Grammar school they received five thousand pounds. This funding will go towards creating a Food Trail from Innellan to Blairmore, the project will also be assisted by West Coast motors and Benmore Café.

- Mark Beaumont will be promoting adventure tourism in the Argyll and Bute area in July and the ten day trip with a camera crew will include a day and overnight stop in Cowal

7. AGENDA FOR CPG MEETING 9 AUGUST 2016

The Community Governance Officer invited the Group to email her if they had any items under outcomes 2 or 6 that they would like included onto the agenda for the August meeting.

8. AOCB

No further items of business were raised.

9. DATE OF NEXT MEETING

Date of Next Meeting

The next Forward Dunoon and Cowal meeting will be held on Thursday 13th October 2016, 10am, 22 Hill Street, Dunoon.

This page is intentionally left blank

**MINUTES of MEETING of COWAL TRANSPORT FORUM held in the TIMBER PIER
BUILDING, DUNOON
on FRIDAY, 17 JUNE 2016**

Present: Councillor Alex McNaughton (Chair)
Lorna Elliott, Community Governance Officer
Gordon Ross, Western Ferries
Iain McInnes, Lochgoil Community Council
Willie Lynch, Dunoon Community Council
Cathy Morrison, South Cowal Community Council
Iain McNaughton, Sandbank Community Council
Graham Revill, Kilmun Community Council
Archie Reid, Strachur Community Council
Anne Gabriel, Cowal Access Panel
Kevin McIntosh, Contracts Manager
Simon Richmond, Caledonian MacBrayne
Scott Goodwill, Caledonian MacBrayne
Keith Murray, Transport Scotland
Martin Arnold, Community Transport Officer
John Anderson, West Coast Motors

1. APOLOGIES

Apologies for absence were intimated by:
Councillor Gordon Blair
Councillor Michael Breslin
Paul Farrell, Technical Officer
Fulton McInnes, Hunters Quay Community Council
John Forrest, Police Scotland

2. MINUTES

The minute of the meeting of the Transport Forum 15 April 2016 was approved as a correct record.

3. TRANSPORT SCOTLAND

Keith Murray, Transport Scotland took the Forum through an Argyll wide list of proposed work that provided a financial breakdown as well as an area breakdown and a list of specific repairs which included – bridges, strategic road safety, routine maintenance, structural maintenance and minor improvements.

Action

Transport Scotland to look at two points in the Cairndow road that have been identified as accident spots to see if improvements can be made regarding signage and sight lines.

(a) Turning Circle

The Contracts Manager informed the Group that from a roads perspective

works had been completed on time and that there was currently no plans to adopt the turning circle. Roads and Amenity Services would continue to monitor the situation regarding cars and touring buses parking in the turning circle.

It was also noted that the turning circle would be gritted by Transport Scotland or the Roads department even though it is not classed as an adopted area.

Iain MacInnes advised the meeting that there are still ongoing issues regarding touring buses parking in the turning circle and it was his understanding that letters were being sent from the public transport department to the relevant coach companies.

The Community Transport Officer informed the Group that the letters would be issued shortly.

4. FERRIES UPDATE

Argyll Ferries

Simon Richmond and Scott Goodwill from Argyll Ferries provided the Forum with the following update:

- Caledonian MacBrayne was the preferred bidder in the recent tendering process for the contract which will start in October 2016.
- The impact of RET means that Colintrave service continues to be busy.
- The network on a whole continues to be busy.
- The contract for the current Argyll Ferries service will be up for renewal in 2017.
- Additional sailings will be provided over the Cowal Games weekend.
- Seven percent of sailings were cancelled in May 2016.

The Forum held a conversation regarding the frequency of cancelled services or possibilities of disruption to services and how this could be better advertised. It was noted that community councils have had public representation regarding the difficulties in planning journeys due to not knowing of possible disruptions to services in advance. It was also noted that Argyll Ferries currently have a text messaging service as well updates being widely available through social media.

Western Ferries

Gordon Ross from Western Ferries provided the Forum with the following update:

- Uptake on service is higher this year.
- Western Ferries currently have 100% reliability year to date.
- The tender process for the Dunoon Gourock service currently being run by Argyll Ferries is now underway but no documentation from the Scottish Government has been released.
- McGills buses have launched a new timetable which will provide an additional mid-week service.
- A planning application has been submitted to create a new berthing space and linkspan at McInroy's point. Once this is completed the same works will be carried out at Hunter's Quay.

Actions

1. Simon Richmond will contact CMAL regarding providing a response to the letter sent by the Transport Forum.
2. Community Transport Officer will ask McGills for an update regarding the waiting times to link up to the Clydebank bus.
3. Community Transport Officer to liaise with City Link regarding the missing connection on the Inveraray to Oban route.

5. PUBLIC TRANSPORT UPDATE

The Community Transport Officer provided the Forum with the following update:

- McGills service buses now provide a local pick up and drop service between the Dunoon pier and Hunter's Quay, which will provide a more frequent service locally; however the pricing structure for this service is still to be looked at as they currently don't have provision for short journey fares.
- The timetable at the bus stop near the hospital has been put up off a previously raised action.

The Forum held a discussion and raised concerns regarding proposed works by Scottish Water that potentially could cause disruptions for the Ardentinny and Toward bus routes.

Strachur Community Council requested information on policies relating to individuals using bus services. John Anderson, West Coast Motors informed the Group of the Company's procedural guidelines regarding individuals using services. It was noted that any specific issues should be raised with the appropriate bodies directly.

Actions

1. Community Governance Manager to express concerns raised by the Transport Forum to Scottish Water.
2. Graeme Revill will check with Kilmun Community Council as to whether an invitation can be extended to the Cowal Transport Forum to attend the next Community Council meeting as Scottish Water will be in attendance.
3. A further update on the Ardentinny Turning Circle to be brought to the next Cowal Transport Forum.

6. ROADS UPDATE

(a) Congestion at Hunters Quay

Following on from the previous transport Meeting held in April the Contracts Manager informed the Group that a meeting is currently in progress of being organised and it is hoped that this meeting will have taken place by the end of July with an update being brought back to the next meeting of the Transport Forum.

(b) Progress Update on Implementation of VMS Signs

Keith Murray from Transport Scotland addressed the following issues concerning signage:

- VMS sign for Strachur completed and will be on site next week.
- BEAR Scotland currently looking for sites for lockable cabinets to store temporary signs.
- VMS signs are only put in place on strategic routes.

The contracts manager took the Forum through previous actions raised against Roads and Amenity Services and provided timescales for completed of all issues raised.

Actions

1. Keith Murray to look at installing lockable cabinets in Lochgoilhead.
2. Iain MacInnes and Kevin McIntosh to hold a site meeting re concerns raised.
3. Iain MacInnes to liaise with Drimsynie regarding possible financial input for signage.
4. Contracts Manager to investigate issues regarding logging lorries not using designated routes.
5. Contracts Manager to include Community Councils into emails advising of road disruptions.
6. Senior Area Committee Assistant to send contracts manager a list of Community Council contacts.

7. MOTOR CARAVAN, MIDGE LANE, STRONE

The Contracts Manager reported to the Forum that this item has been dealt with, the motor caravan is no longer parked in the area, therefore this item is resolved.

8. POLICE SCOTLAND

A representative from Police Scotland had submitted apologies to the meeting, therefore no update was provided.

9. SCOTTISH FIRE AND RESCUE

A Scottish Fire and Rescue representative was not present at the meeting, therefore no update was provided.

10. AOCB

Archie Reid, Strachur Community Council informed the Group that he had been approached by members of the public regarding scaffolding being left in the disabled bay on Argyll Street near the Burgh Hall Duoon.

The Contracts Manager explained that permission had been given at local level for use during the construction of the scaffolding on the grounds of safety but that the bay should not continue to be used for storage purposed f it is causing a disruption to disabled parking access.

Anne Gabriel, Cowal Access panel informed the Group that the newer trains being used on the Gourock to Glasgow route now have button activated wheelchair ramps fitted.

Action

Contracts Manager to investigate if the scaffolding has been removed.

11. DATE OF THE NEXT MEETING

The next Cowal Transport Forum will be held on Friday 2nd September at 10am in the Timber Pier Building, Dunoon.

ARGYLL AND BUTE COUNCIL

**BUTE & COWAL
AREA COMMITTEE**

CUSTOMER SERVICES

2nd August 2016

AREA SCORECARD FQ1 2016-17

1 Background

- 1.1 This paper presents the Area Scorecard, with exceptional performance for financial quarter 1 of 2016-17 (April - June 2016). Where commentary has been entered in Pyramid, it is included here.

2 Recommendations























- 2.1 It is recommended that the Area Committee notes the exceptional performance presented on the Scorecard.




















**Douglas Hendry
Executive Director, Customer Services**

Jane Fowler
Head of Improvement & HR

For further information, please contact:

David Clements
Improvement and Organisational Development Programme Manager
(Improvement and Performance Management)
01546 604205

		Bute and Cowal Area Scorecard		FQ1 16/17	
Education		<i>Target</i>	<i>Bute & Cowal</i>	<i>Council</i>	
% positive destinations	Dunoon Grammar ACY 14/15		95 % 	92.7 %	
% positive destinations	Rothesay Academy ACY 14/15		96 % 		
HMIE positive School Evaluations - B&C Sec			100 % 	100 %	
School % unauthorised absence	Dunoon Grammar		2.9 % 	1.4 %	
School % unauthorised absence	Rothesay Academy		1.5 % 		
National 4 % pass rate	Dunoon Grammar ACY 14/15		87.40 %	94.70 %	
National 4 % pass rate	Rothesay Academy ACY 14/15		93.60 %		
National 5 % pass rate	Dunoon Grammar ACY 14/15		81.80 %	74.80 %	
National 5 % pass rate	Rothesay Academy ACY 14/15		77.90 %		
New Higher % pass rate	Dunoon Grammar ACY 14/15		78.50 %	76.80 %	
New Higher % pass rate	Rothesay Academy ACY 14/15		74.10 %		
Roads & Street Lighting		<i>Target</i>	<i>Bute & Cowal</i>	<i>Council</i>	
% road area resurfaced/reconstructed - B&C	1.68 %		2.08 %  	1.95 %	
% road area surface treated - B&C	1.14 %		3.57 %  	13.42 %	
% Cat 1 road defects repaired timeously - B&C			100 % 	81.6 %	
Street lighting - % B&C faults repaired within 7 days	88 %		85 %  	91 %	
Economy		<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>	
% of Pre-App Enquiries Processed in 20 working days in B&C	75.0 %		80.3 %  	80.7 %	
Householder Planning Apps: Ave no of Weeks to Determine - B&C	8.0 Wks		10.5 Wks  	6.9 Wks	
All Local Planning Apps: Ave no of Weeks to Determine - B&C	12.0 Wks		14.5 Wks  	11.5 Wks	
CC1 Affordable social sector new builds - B&C	0		0  	0	
No. of All Local Planning Apps determined in B&C			47 	270	

Adult Care	<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
B&C - % of Older People receiving Care in the Community - In Year	80.0 %	93.8 % 	91.2 %
B&C - % of Older People receiving Care in the Community	80.0 %	77.3 % 	76 %
B&C - Delayed Discharges awaiting Admission to a Care Home - In Year		3 	9
B&C - Number of SM Clients		156 	458
B&C - No of LD Cases		111 	373
B&C - Total no of MH Clients		84 	233
Children and Families	<i>Target</i>	<i>Bute and Cowal</i>	<i>Council</i>
CA12 B&C - Total No LAAC		48 	109
CA17 B&C - No of External LAAC		4 	7
CA25 B&C - % Reviews of LAAC Convened within Timescales	85 %	92 % 	90 %
CP5 B&C - No of Children on CPR		10 	29
CP16a B&C - No of Children on CPR with a completed CP plan		10 	29
CABD53 B&C - Open Cases - children with disability		56 	132
Environment	<i>Target</i>	<i>Bute & Cowal</i>	<i>Council</i>
Car Parking income to date - B&C	£ 18,978	£ 12,553 	£ 238,029
Dog fouling - number of complaints B&C	27	31 	112
Dog fouling - number of fines issued B&C	1	1 	1
LEAMS - B&C Cowal	73	77 	80
LEAMS - B&C Bute	73	75 	
No of Complaints ref Waste Collection - B&C Bute		2 	6
No of Complaints ref Waste Collection - B&C Cowal		0 	

Success Measure	Target FQ1 16/17	Actual FQ1 16/17	Traffic Light	Trend	Comments
B&C - % of Older People receiving Care in the Community	80%	77%	Red	Descending	Cowal May 16 - Our Balance of Care has dipped due to the continued use of step down beds in order to facilitate discharges from hospital. This is to be expected until step down is fully embedded in our reablement model.
Cowal - % of Older People receiving Care in the Community - In Year	80%	97%	Green	Ascending	Delighted that we continue to be on target and it is all down to the diligent work of our staff We need to ensure we can sustain this to support those in need in our community.
B&C - No of LD Cases		111		Descending	There has been a steady increase in trend over the last year with a recent plateau from March - April 16
% Positive destinations	90%	92.7%	Green	Descending	The follow up School Leaver Destination Return (SLDR) for session 2014/15 was published June 2016. The data is based on young people who left school during the period 1/08/14 to 15/09/15 and records their sustained destination 6 months after the initial report and followed up 903 young people from the original 909 cohort. Argyll and Bute Council recorded its highest follow-up SLDR since records began with 92.7% moving into a positive destination post school. This is an increase for Argyll and Bute Council of 1.2% from the period 2013/14. Please note: there are a number of variables that impact on the chosen destination route of our young people, such as opportunities available locally, academic ability level, financial commitment required from parents, as well as young people's personalisation and choice in choosing their own career path. This creates fluctuations around the percentage of leavers entering each post school category.
% positive destinations – Dunoon Grammar School		94.6%			The number of young people in a positive destination in the follow-up SLDR for 2014/15 cohort shows DGS recorded a slight decrease from the initial 95.3% to 94.6%

Success Measure	Target FQ1 16/17	Actual FQ1 16/17	Traffic Light	Trend	Comments
% positive destinations – Rothesay Academy		82.9%			The number of young people in a positive destination in the follow-up SLDR for 2014/15 cohort shows Rothesay Academy dropped from their initial 96.1% to 82.9%. Discussions are ongoing with Skills Development Scotland to ensure those young people who have moved into a negative destination are appropriately supported. From initial feedback a number of young people were unable to continue with their further/higher education course at West College Scotland due to the disruption to the ferries which caused problems when trying to attend classes at the Greenock campus.
HMIE positive School Evaluations - B&C Sec		100%		Constant	No inspections were carried out during Quarter 1. <i>[same comment for 5 consecutive financial quarters]</i>
All Local Planning Apps: Ave no of Weeks to Determine - B&C	12 weeks	14.5 weeks	Red	Descending	No commentary in Pyramid
Householder Planning Apps: Ave no of Weeks to Determine - B&C	8 weeks	10.5 weeks	Red	Constant	No commentary in Pyramid
Street lighting - % B&C faults repaired within 7 days	88%	85%	Red	Descending	No commentary in Pyramid
Car Parking income to date - B&C	£18,978	£12,553	Red		No commentary in Pyramid

This page is intentionally left blank

ARGYLL AND BUTE COUNCIL**BUTE AND COWAL
AREA COMMITTEE****COMMUNITY SERVICES****2 August 2016**

THIRD SECTOR GRANTS 2016/17

1.0 SUMMARY

- 1.1 This report details recommendations for the award of Third Sector Grants to Third Sector organisations for Bute and Cowal.
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Bute and Cowal for 2016/17 is £35,247 (including a carry forward from the financial period 2015/16 of £3,747). A total of £32,542 was awarded at the Area Committee in April leaving a balance of £2,705. With returned funding from 2015/16 and an applicant from the April 2016 round requiring a reduction the Committee has £8,928 for allocation at its August meeting.
- 1.4 As part of the end of project monitoring process for grants awarded in 2015/16, three organisations have returned a total of £3,923 (Bute Community Land Company £3,000, Visit Bute £791 and Bullwood Nature Trail £132).
- 1.5 In addition, Argyll Nordic Walkers were awarded £3,000 at the Area Committee in April, " *subject to clarification the project has sufficient funds to carry out the totality of the Project*". . After discussion and examination of available funds the applicant has decided to scale down the Project and to accept a reduced award of £700. The balance of £2,300 is included in the total available for allocation.
- 1.6 Sixteen applications have been received, two applications were ineligible and two were withdrawn. The 12 remaining applications met the criteria for funding and recommendations are outlined in 2.0 of the report.

2.0 RECOMMENDATIONS

2.1 The 12 organisations listed below are awarded funding from the Third Sector Grants budget totalling £8,928.

Ref No	Organisation	Grant 14/15	Grant 15/16	Total Project Cost	Amount Requested	Recommendation 2016/17
1	Argyll District Scouting	N/A	N/A	£4265	£1165 (Also applied to MAKI & OLI)	£388
2	Bullwood Nature Trail	N/A	£900	£2828	£1414	£760
3	Bute Agricultural Society*	£650	£520	£10796	£450	£430 (underwrite)
4	Bute Bowling Association*	£950	£500	£2644	£950	£500
5	Cowal Baton Twirlers	New	New	£8001	£4000	£550
6	Cowal Community Care Forum	£2000	£1600	£8000	£4000	£600
7	Cowalfest*	£1500	N/A	£2087	£1043	£750
8	Dunoon Men's Shed	New	New	£10975	£2945	£2000
9	Isle of Bute Trust	New	New	£14640	£1500	£1000
10	Kirn Gala*	£250	N/A	£3000	£1000	£300
11	Sandbank Senior Citizens Club	£200	£900	£3300	£1300	£800
12	United Church of Bute	£3000	N/A	£2670	£1000	£850
		Total Available				£8,928
		Total Recommended				£8,928
		Balance remaining				£0.00

*Events and Festivals

3. Details

Ref No	Organisation	Rationale for grant allocation
1	Argyll District Scouting	Towards a weekend of scouting activities in September for 100 Cubs and 20 Explorers to bring young people of Argyll together and resource future young leaders with experience in running this event.
2	Bullwood Nature Trail	A contribution towards running costs for a small flat which provides office, workshop and washing facilities for the volunteers of the Bullwood Nature Trail Project. The

Ref No	Organisation	Rationale for grant allocation
		Project aims to provide training, education and work experience for people of all ages with a range of Physical and learning disabilities in a woodland setting.
3	Bute Agricultural Society	A contribution to the the running costs of the annual Agricultural Show. It is a popular event with the local community and brings people together from off Island communities and helps promote and share agricultural knowledge and experience. It is also a showcase for farming excellence and local craft.
4	Bute Bowling Association	A contribution towards the costs of publicity and promotion for the Bute Annual Bowling Tournament. This year a developmental aspect has been introduced into the balloted pairs to encourage young bowlers to team up with more experienced bowlers aiming to encourage more young people to take up the sport.
5	Cowal Baton Twirlers	A contribution towards training material and travel costs to attend competitions. The Group's main aim is to involve the community and promote the sport of Baton Twirling, to encourage young people to get active and involved in sport and to build confidence and self- esteem.
6	Cowal Community Care Forum	A contribution towards salary cost of Communication and Engagement Officer to support the Cowal Locality Planning Group with the development of the Communications and Engagement strategy locally and to give the community a voice in the planning and reshaping of health and social care at a local level.
7	Cowalfest	Towards publicity and marketing of the annual walking event. This year the group is hiring the mini Kelpies, bringing them to Dunoon Pier and lighting them up. With this added attraction, Cowalfest is hoping to attract a greater number of visitors to the area.
8	Dunoon Men's Shed	Towards purchase of material, tools and PPE equipment and general running costs to kick start the Project. The Project aims to support men who have experienced life-changing events, such as redundancy or bereavement by providing a safe and friendly place to meet and get involved in local community Projects.
9	Isle of Bute Trust	Towards transportation costs of an ambulance shelter to the Isle of Bute .The Shelter will be placed on Rothesay Pier and will help to respect the privacy and dignity of patients and their families when the transfers are taking place between ambulances crews.
10	Kirn Gala	Towards running cost of the annual Gala. This event is Kirn's contribution to the Cowal Games week and has been running for 20 years. It is a popular event with the local community and brings people together from local groups and charities to raise awareness of what they do .It is also a fun day for all ages to come together and enjoy entertainment and music.
11	Sandbank Senior Citizens Club	A contribution towards running costs. The club is continuing to build capacity in attracting new members from Kirn, Dunoon and Tighnabruaich as well as attracting

Ref No	Organisation	Rationale for grant allocation
		increased membership from residents of local Sheltered Housing. The Club offers a safe and friendly environment for members to come together and enjoy a good meal, entertainment and outings which helps to alleviate rural and social isolation.
12	United Church of Bute	Grant will be used to buy starter packs for the pass it on Project which provides vulnerable families and young people essential household items for starting out or starting afresh .The Project receives referrals from Fyne Homes, Women’s Aid, and Argyll and Bute Council to provide essential household goods. They helped provide every Syrian refugee family with a starter pack when arriving on Bute.

- 3.1 The following criteria has been considered by the Community Development Officer:

Those organisations that have received funding for the two previous years or more should not be awarded more than the amount they received in 2015/16 unless increased developmental aspects are detailed in the application. These repeat applicants may be subject to a 20% reduction on the previous year’s allocation. This is to reduce applicants’ dependency on Council grants and encourage fundraising and income generation initiatives.

Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs), unless a very large amount of funding is sought.

Grants are only awarded with receipt of the correct paperwork; an approved finance check; and an End of Project monitoring form (if a grant was awarded in previous year).

4.0 CONCLUSION

- 4.1 All organisations have been contacted and grant applications assessed against the criteria. It is recommended that the Area Committee agree the allocation of £8,928 to the 12 applicants as set out in 2.0 of the report.

5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

6.0 APPENDICES

None

Rona Gold
Community Planning Manager
Community Planning and Community Development

07.07.2016

For further information contact: Sharon Macdonald, Community Development Officer
for Bute and Cowal. Tel No 01700 501357.

This page is intentionally left blank

**ARGYLL AND BUTE COUNCIL
BUTE AND COWAL AREA COMMITTEE**

2 August 2016

MONITORING OF GRANTS TO THE THIRD SECTOR 2015/16

1. SUMMARY

- 1.1 This report highlights the positive outcomes for communities in Bute and Cowal through the allocation of the Council's Third Sector Grant funding in 2015/16. Information was taken from the end of year project monitoring reports returned by those organisations awarded funding.
- 1.2 The total Third Sector Grants budget made available by the Council for allocation in Bute and Cowal for 2015/16 was £35,000. A total of £35,000 was awarded to 22 organisations.
- 1.3 Three organisations returned funding totalling £3,923 which has been added to the amount available for allocation at the Area Committee in August.
- 1.4 Awards were distributed in Bute and Cowal at Area Committee meetings in April and August 2015. Organisations have up to three months from the end of the Project to complete and return the project monitoring reports.

2. RECOMMENDATIONS

- 2.1. Members are asked to note the contents of the report.

3. DETAILS

- 3.1 Organisations that do not submit an end of project monitoring report are not eligible for funding from this grant scheme in future years.
- 3.2 Detailed below is a brief summary of the information received from the end of project monitoring reports.
- 3.3 All 22 grant recipients have completed, and returned a monitoring form.

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
1	Achievement Bute	Counselling service for children and young people with disabilities and their families	£8,800	£9,892	£6,042	£1,925	A hundred and forty hours of counselling provided to 8 families of children with disabilities over a 6 month period	3	5	10-16 (3) 17-24 (4) 24-64 (1)
2	Ardentinny Community Trust	Employment of a volunteer part time gardener	£23,000	£23,000	£19,000	£1,600	Part-time gardener employed – the garden is continually being developed for community use	Approx 200 across all age groups		
3	Argyll and Bute Youth Forum	Bi-annual Youth Award ceremony held in Oban	£4,760	£5,790	£3,134	£250 (from each of the 4 areas)	Successful event celebrating youth achievement. 25 local businesses supported the event	51	89	10-16(56) 17-24 (57) 25-64 (25) 65+ (2)
4	Bullwood Nature Trail	Tools and materials for the maintenance of footpaths	£1,810	£1,535	£0	£900	Equipment purchased and used to offer work experience to people of varying abilities (£132 returned)	9	1	17-24 (4) 24-64 (6)
5	Bute Agricultural Society	Annual Agricultural show	£10,799	£10,798	£0	£520	Entries down on previous year but trade stands were satisfied. The competition is enjoyed by farmers and local schools children.	Approx 100 across all age groups		
6	Bute Bowling Association	Bute Annual Open Bowling Tournament	£3,516	£3,403	£500	£500	Successful tournament with over 100 competitors participating in the event.	60	40	24-65+
7	Bute Community Land Company	Development of volunteering and educational opportunities	£8,110	n/a	n/a	£3,000	Project did not go ahead (£3,000 returned)	not applicable		
8	Buteshire Natural History Society	Equipment for the monitoring of small mammals on Bute	£2,800	£2,132	£1,300	£1,000	Equipment purchased and training sessions commenced in March 2016	95	75	17-24 (10) 24-64 (40) 65+ (120)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
9	Cowal Community Care Forum (CCCF)	Part-time development officer post to support health and social care integration	£7,532	£3,860	n/a	£1,600	The development officer supported the CCCF and the Health Care forum allowing public voices to be heard	Not broken down		25-64 (20) 65+ (115)
10	Cowal Dog Training Club	Attendance at the Kennel Club Accredited Annual Training event	£1,387	£1,387	£0	£650	Five volunteers attended a 2-day training course in Warwickshire		5	24-64 (5)
11	Cowal Fiddle Workshop	Professional tutor to teach the Scottish Fiddle	£2,640	£2,640	£800	£240	Tuition given during term-time to four separate groups; this groups are now able to give public performances	225	205	5-9 (12) 10-16 (6) 24-64 (250) 65+ (162)
12	Dunoon and Cowal Youth Project	Project workers costs	£6,000	£6,200	£3,552	£3,000	Young people continue to make use of the centre and activities provided	34	52	10-16 (86)
13	Dunoon Burgh Hall Trust	Development of educational and artistic programme	£8,390	£4,710	£3,510	£1,200	Workshops and events took place with input from the local schools	Over 600 in attendance across all age ranges		
14	Friends of Loch Lomond & The Trossachs (B&C)	Structured outdoor learning activity days for young children	£3,000	£3,000	£0	£1,500	Young people were able to learn about the natural environment and work towards the John Muir Award	Not broken down		10-16(40)
15	Innellan Bowling and Tennis Club	Coaching in both bowling and tennis for young people	£4,190	£4,190	£0	£1,500	The club has Increased the number of junior participants	20	15	10-16 (20) 24-64 (5) 65+ (10)
16	Lochgoilhead Fiddle Workshop	Professional tutor costs to teach traditional fiddle	£4,613	£3,897	£0	£1,940	Workshop was held and finished with a performance for the parents	5	6	5-9 (6) 10-16 (5)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
17	Rothesay & District Pipe Band	Taster sessions on the pipes and drums within island schools	£14,820	£15,420	£11,920	£3,500	Taster sessions resulted in overwhelming demand particularly from females within the Schools	53	71	5-9 (59) 10-16 (46) 17-24 (19)
18	Rothesay Pavilion Charity	Four-day festival	£37,000	£8,595	£4,600	£4,000	Successful festival held with over 2000 in attendance from as far afield as Manchester and Anglesey	Approx 2000 across all ages		
19	Sandbank Parent and Toddler Group	Christmas Outing	£440	£506	£0	£125	Over 20 children were able to visit Santa at Cardwell Bay	10	30	0-4 (25) 24-64 (9) 65+ (1)
20	Sandbank Senior Citizens Club	Social activities and outings including the Clubs 21st anniversary	£2,600	£2,830	£0	£900	Successful 21st anniversary event held along with various other social activities	10	76	60-64 (12) 65+ (74)
21	Tee In the Port	Annual "Tee in the Port" event	£7,250	£7,448	£0	£2,300	Event was a success with positive social media feedback	250	250	17-24 (200) 24-64 (300)
22	Visit Bute / Isle of Bute Marketing & Tourism Ltd	Part-time tourism officer to promote the island of Bute	£5,700	£5,777	£2,850	£2,850	Two events held which supported by the tourism officer; however, the events were hampered by poor weather affecting turnout. (£791 returned)	Approx 180 across all ages		

4. CONCLUSION

- 4.1 The project monitoring form has a section asking for comments on the grant process. Not all applicants have completed this section but of those received the comments have largely been very positive. The majority note that the process is simple, straightforward, clear and concise. Thanks are noted for the support received from staff and elected members.

5. IMPLICATIONS

Policy: None

Finance: The report sets out the expenditure from the Bute and Cowal area 2015/16 budget for the allocation of Third Sector Grants.

Personnel: None

Legal: None

Equal Opportunities: The grant allocation is consistent with the Equal Opportunities policy of Argyll and Bute Council.

Rona Gold

Community Planning Manager

Community Planning and Community Development

07 July 2016

For further information please contact: Sharon MacDonald , Community Development Officer for Bute and Cowal. Tel: 01700 501357

This page is intentionally left blank

ARGYLL & BUTE HSCP**BUTE AND COWAL AREA
COMMITTEE.****ADULT SERVICES****2nd August 2016**

BUTE AND COWAL ADULT HEALTH AND SOCIAL CARE

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an update to the Area Committee on relevant issues regarding Health and Social Care within Bute and Cowal.

2. INTRODUCTION

As off the 1st April 2016 Argyll & Bute Health & Social Care Partnership is responsible for all Health and Social Care provision within Argyll & Bute.

This report provides information on a range of areas that are regularly updated and others that are new areas of activity.

3. RECOMMENDATIONS

It is recommended that members note this report.

4. DETAIL

This report focuses on the following aspects of the HSCP Adult Services business:

- Locality Planning
- Service Redesign
- Delayed Discharge
- Adult Support and Protection
- Home Care Provision
- Balance of Care
- Local Care Homes
- HSCP savings plans

4.1 COWAL LOCALITY PLANNING GROUP

The group has identified its priorities for the next year and a draft Action Plan is being developed, informed by the demographic profile, and known projected demands and trends and with involvement from a wide range of stakeholders. A draft Locality Plan will be produced by October 2016 and reported to the IJB.

4.2 BUTE LOCALITY PLANNING GROUP

The group has identified its priorities for the next year and a draft Action Plan is being developed, informed by the demographic profile, and known projected demands and trends and with involvement from a wide range of stakeholders. A draft Locality Plan will be produced by October 2016 and reported to the IJB.

4.3 DUNOON SERVICE REDESIGN

This group is responsible for developing the Strategic Assessment for a new Primary Care facility in Dunoon and , scoping out the local requirements for the provision of facilities for Primary Care services and other linked services such as health and social care in a co-located base. This would bring the existing 3 GP surgeries onto one site along with associated services as indicated by the service review.

The first stage has been completed and the Strategic Assessment has been approved by the Locality Planning Group and will proceed to the approval route to IJB and Scottish Government.

4.3 BUTE SERVICE REDESIGN

This group is responsible for developing the Strategic Assessment for a new Intermediate Care facility for Bute and scoping out the local requirements for the provision of facilities for Primary Care and other linked services.

The first stage has been completed and the Strategic Assessment has been approved by the Locality Planning Group and will proceed to the approval route to IJB and Scottish Government.

4.4 DELAYED DISCHARGE ACTION PLAN

We continue to have a good record in Bute and Cowal regarding delayed discharge and currently have no breeches at the time of writing.

4.5 ADULT SUPPORT & PROTECTION (ASP)

Updated performance report awaited and will be included in the final version of this report if received in time for the August Area Committee.

The Bute & Cowal Locality ASP Forum is very active and hosted a multiagency ASP Conference on 18th May 2016 (the first in Argyll & Bute) raising awareness of ASP, examining case studies and sharing examples of good practice. 50 front line multiagency practitioners attended the event which was Chaired by Bill Brackenbridge Chair Argyll & Bute ASP Committee and Viv Hamilton Chair Bute & Cowal ASP Forum. The evnt resulted in the development of an Action Log and workplan which the ASP Forum will be focusing on over the next year.

4.5 HOMECARE PROVISION

We have continued to achieve a zero waiting list for home care services and we have no one awaiting packages at the time of writing. Our home care procurement officers continue to work diligently with provider organisations to provide all packages of care.

Bute and Cowal Care at Home activity:

Q4 FY 2015/16 (Jan – Mar 2016)	Bute	Cowal	Total
No of Clients receiving a Service	141	167	308
Projected hours of care **TBC			

4.5.1 CONTRACT MANAGEMENT PROCESS

Argyll and Bute Council's Procurement and Commissioning team are responsible for the Contract and Supplier management of these services. This is complimented by the service monitoring and review process carried out by Homecare Procurement Officer and Care Managers. The Procurement and Commissioning Team carry out quarterly contract management meetings that determine the risk rating of each contract. All contracts are risk registered using a combination of Care Inspectorate grades, service concerns and complaints. Additional monitoring is undertaken as required where risk level increases.

The current breakdown of the grades for B&C providers are:

B&C Providers	Care Inspection Grades		
	Quality of Care and Support	Quality of Staffing	Quality of Management and Leadership
Allied	6	6	5
Carewatch	5	5	5
Care UK	5	5	4
Carr Gomm	4	4	5
Careplus	6	5	6
Cowal Carers	5	4	4
Mears	4	4	3

*Care Inspectorate Grades:

6- Excellent 5- Very Good 4- Good 3- Adequate 2- Weak 1- Poor

4.6 BALANCE OF CARE

The balance of care target is 80% of people receiving care in the community.

Cowal currently sits at 78% with Bute at 78% with the average of 76% for the whole of A&B.

*Taken from Pyramid 11/5/16 June figures not available at time of writing report. Due to be updated w/c 11/07/16

4.7 LOCAL CARE HOMES

The current grades are outlined below:

Thomson Court Care Inspectorate grades	
Quality of Care & Support	5
Quality of Environment	5
Quality of Staffing	5
Quality of Management & Leadership	5

Struan Lodge Care Inspectorate grades	
Quality of Care and Support	6
Quality of environment	5
Quality of staffing	5
Quality of Management & Leadership	5

We have a number of vacancies within several Care Homes in our area and at the time of writing we have 2 in LA homes, 8 in Private homes in Cowal and 5 in Private homes in Bute, giving a total of 15 for Bute and Cowal. (08/7/16)

4.8 HSCP Quality and Financial Plan 2016/1017

We are committed to providing support that works for the people who need us. To make sure we can continue to do this, we are planning changes to some services.

This is an extremely challenging time for public sector organisations. Changing needs in our population combined with reduced funding mean that we have to adapt the support we provide.

The Integration Joint Board has agreed a saving plan of 8.498m for 2016/17. A wide range of areas will be reviewed. At its meeting on 22nd June 2016 a range of proposals were presented and approved, resulting in the implementation of a process to look at redesign of current services, ensuring we inform, engage and involve clients, staff and the wider community.

Before making any changes, we will take time to speak with our clients, staff and their carers so that we can consider and agree how we can make any planned changes work best for everyone.

The Area Committee will be particularly interested in the proposals for Struan Lodge and Thomson Court.

Struan Lodge:

The aim is to bring together a range of support in one location, (Cowal Hub) and to expand the number of people who can benefit from this service development.

Proposals for the Hub, will be developed and consulted on with staff, clients and carers and could include:

- A Community Support Hub/Centre of Excellence
- Reablement service
- Drop in advice and signposting support to wider community services
- Day support and Social Hub for Service Users and Carers
- Vehicles to support community transport such as home from hospital
- Befriending services

We will need to carefully consider how best to provide overnight care for the people who currently use the residential service as this would not be delivered from the Hub. No decisions will be made until there has been time for discussion and assessment of needs of the current residents of Struan Lodge.

Thomson Court:

The aim is to review the existing dementia day service and potentially transfer resources to provide a wider range of services within the community.

No decisions will be made until there has been time for discussion and assessment of needs of the current service users of Thomson Day Centre.

We will take time over the next 6-9 months to consult with our staff, service users and carers.

4.9 CONCLUSION

The aim of this paper is to provide an update to the Area Committee on Adult Health and Social Care performance, related activities and developments for Bute and Cowal.

It is clear that communication and processes need to be strengthened as we move forward with our new partnership arrangements. The decision taken by the IJB at its June meeting exposed some communication gaps and there has been some learning for future reference.

We will continue to keep the Area Committee advised and updated of developments and changes as we progress through delivery of the HSCP 3 year Strategic Plan.

6.0 IMPLICATIONS

- 6.1 Policy NA
- 6.2 Financial NA
- 6.3 Legal NA

- 6.4 HR NA
- 6.5 Equalities NA

- 6.6 Risk NA

- 6.7 Customer Service NA

Christina West
Chief Officer
Argyll & Bute Health and Social Care Partnership

Allen Stevenson Head of Service (East)
Argyll & Bute Health and Social Care Partnership

Date of Report prepared 8th July 2016

For further information contact:

Viv Hamilton
Locality Manager Adult Care
Bute & Cowal
Argyll & Bute Health and Social Care Partnership

This page is intentionally left blank

ARGYLL AND BUTE COUNCIL**BUTE AND COWAL AREA COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****2 AUGUST 2016**

ROADS REVENUE BUDGET - 2015 to 2016 – 4th QUARTER END OF YEAR

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to advise Members of the roads revenue budget position at the end of the 4th Quarter of financial year 2015/16. It also provides a commentary of the main operational activities undertaken in the quarter.
- 1.2 2015/16 Budget - The overall roads maintenance budget for the 2015/16 year (excluding winter maintenance and coastal protection) is £3,912,226. The roads maintenance budget for the 2015/16 year (excluding winter maintenance, coastal protection and centrally allocated budgets) for the Bute and Cowal area, is £881,058. £956,235 has been spent at the end of the 4th Quarter – this equates to an overspend of 9%.

ROADS REVENUE BUDGET - 2015 to 2016 – 4th QUARTER END OF YEAR

2.0 INTRODUCTION

- 2.1 This report follows-on from the report presented earlier in the year at the April Area Committee, which provided information on road maintenance revenue activities being delivered in Q3 2015/16.

3.0 RECOMMENDATIONS

- 3.1 That the Committee notes this report.

4.0 DETAILS

Financial Position

- 4.1 The Roads Operations Budget is proposed in line with the Roads Maintenance and Management Strategy and the Roads Maintenance and Asset Management Plan (RAMP).
- 4.2 Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This report is based solely upon financial information which has been collated through the 'Total' costing system. Budgetary figures provided in the Appendices to this report represent spends to the end of Q4 for the present financial year. Winter maintenance and coastal protection costs have been excluded from this report.
- 4.3 Appendix 1 shows the overall roads revenue maintenance budget for 2015 to 2016 for each area. The overall roads maintenance budget for the 2015/16 year (excluding winter maintenance and coastal protection) was £3,912,226 as indicated in the table.
- 4.4 Appendix 2 provides information on percentage spend at the end of Q4 for 2015/16 for each area
- 4.5 Appendix 3 shows spend at the end of Q4 for all activities in the Bute and Cowal area this financial year 2015/16.
- 4.6 Appendix 4 shows graphically Bute and Cowal budget profiles. Profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action has been taken over the financial year to achieve a level of satisfactory performance, whilst ensuring that we work within the available budget. The Graph shows 'target' spend (the black line) versus 'actual' spend (the red line)

Operational Activities

- 4.7 Our safety inspection regime continued and any identified faults were attended within the required timescales.
- 4.8 Additional Carriageway Patching and Roadmaster patching was undertaken as routes were appraised and patching programs were created with various routes benefiting from carriageway inlays including:
- The A815 south of Western Ferries, at Cambusdhu, the junction with the A886 and a short section at the St Catherines Roads Depot.
 - The A885 Argyll St and Moir St in the town centre.
- 4.9 Ditching programs of work were also completed on the C6 Carrick Castle Route, The C9 at Ardentinnny and the U27 Ardlamont Loop.
- 4.10 On Bute the focus was on regular Cyclic Maintenance and attending a number of drainage issues (Culverts / Ditches), some scrub clearance on the A886 and the Circular Routes.
- 4.11 Footway construction in Sandbank was completed (externally funded by SUSTRANS).

5.0 CONCLUSION

- 5.1 This report provides Members with a financial update on the roads revenue maintenance budget for the Bute and Cowal Area at the end of Q4 2015/16.
- 5.2 It indicates that a spend of 109% (an overspend) has been recorded against the roads maintenance revenue budget.
- 5.3 Further quarterly reports will continue to be presented to Members at future Area Committees.

6.0 IMPLICATIONS

- | | | |
|-----|-------------------|---|
| 6.1 | Policy | Works assessed and carried out under the current Roads Asset Management and Maintenance Plan. |
| 6.2 | Financial | As detailed in the report. |
| 6.3 | Legal | None Known |
| 6.4 | HR | None Known |
| 6.5 | Equalities | None Known |
| 6.6 | Risk | None Known |
| 6.7 | Customer Services | Maintains service level commitment set out in Service Plan. |

Executive Director of Development and Infrastructure Pippa Milne

Policy Lead Councillor Ellen Morton
Head of Roads & Amenity Services Jim Smith
July 2016

For further information contact: Kevin McIntosh, Roads Performance Manager,
Tel: 01546 604621

APPENDICES

- Appendix 1 – 2015/16 - Roads Revenue Budget
- Appendix 2 – 2015/16 – End of Quarter 4 Budget Spend
- Appendix 3 – 2015/16 – Budget Spend Q4 Detail – Bute and Cowal
- Appendix 4 – 2015/16 – End of Q4 – Spend profiles (Bute)
- Appendix 5 – 2015/16 – End of Q4 – Spend profiles (Cowal)

APPENDICES

Roads Revenue Maintenance Budget 2015 to 2016

2015-16 R10 Roads Maintenance Budget														
Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0201	Resurfacing	0	0	0	0	0	0	0	0	0	0	0	0	0
0301	Anit Skid Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0
0501	Patching	50,006	50,006	50,006	150,018	68,032	34,016	102,048	66,026	199,132	265,158	82,904	0	600,128
0502	Potholing	87,000	87,000	87,000	261,000	238,400	119,200	357,600	30,900	72,100	103,000	35,000	0	756,600
0503	Road Master	48,334	48,333	48,333	145,000	93,600	46,800	140,400	24,750	57,750	82,500	51,000	0	418,900
0701	Bridges	0	0	0	0	0	0	0	0	0	0	0	239,000	239,000
0801	Cattle Grids	2,666	2,667	2,667	8,000	3,333	1,667	5,000	0	0	0	300	0	13,300
1001	Footways/Kerbs	3,667	3,666	3,667	11,000	133	67	200	3,900	9,100	13,000	50,000	0	74,200
1002	Cycleway/Patching	133	134	133	400	0	0	0	0	0	0	0	0	400
1301	Remedial Earthworks	3,334	3,333	3,333	10,000	0	0	0	1,620	3,780	5,400	0	0	15,400
1401	Drainage/Culverts	15,667	15,666	15,667	47,000	47,333	23,667	71,000	14,700	34,300	49,000	59,000	0	226,000
1402	Drainage/Ditches	50,333	50,333	50,334	151,000	107,333	53,667	161,000	25,380	59,220	84,600	71,000	0	467,600
1601	Scrub/Tree Maintenance	6,667	6,667	6,666	20,000	18,000	9,000	27,000	6,300	14,700	21,000	60,000	0	128,000
1701	Roads Markings/Studs	4,000	4,000	4,000	12,000	733	367	1,100	5,100	11,900	17,000	10,000	0	40,100
1801	Gully Emptying	17,667	17,666	17,667	53,000	42,667	21,333	64,000	35,100	81,900	117,000	66,000	0	300,000
2001	Boundary Fences/Walls	2,500	2,500	2,500	7,500	213	107	320	2,400	5,600	8,000	1,000	0	16,820
2101	Pedestrian Guardrails	0	0	0	0	0	0	0	7,500	17,500	25,000	0	0	25,000
2201	Traffic Signals	0	0	0	0	333	167	500	90	210	300	0	31,000	31,800
2301	Traffic Signs	5,733	5,733	5,734	17,200	1,800	900	2,700	3,600	8,400	12,000	13,000	0	44,900
2311	Illuminated Bollards	0	0	0	0	0	0	0	0	0	0	0	0	0
2401	Vehicle Safety Fence	500	500	500	1,500	16,667	8,333	25,000	210	490	700	25,000	0	52,200
2411	Street Name Plates	500	500	500	1,500	100	50	150	0	0	0	2,200	0	3,850
2501	Sweeping and Cleaning	0	0	0	0	0	0	0	0	0	0	0	0	0
3201	Emergency Incidents	2,000	77,000	1,000	80,000	0	11,000	11,000	0	5,000	5,000	10,500	0	106,500
3202	Summer Standby	8,100	8,100	8,100	24,300	8,933	4,467	13,400	2,550	5,950	8,500	8,300	7,500	62,000
	Roads	308,807	383,804	307,807	1,000,418	647,610	334,808	982,418	230,126	587,032	817,158	545,204	277,500	3,622,698
1501	Grass Cutting	25,000	25,000	25,000	75,000	58,667	29,333	88,000	15,870	37,030	52,900	55,000	0	270,900
1503	Weed Spraying	5,000	5,000	5,000	15,000	13,333	6,667	20,000	3,300	7,700	11,000	17,700	0	63,700
	Amenity	30,000	30,000	30,000	90,000	72,000	36,000	108,000	19,170	44,730	63,900	72,700	0	334,600
		338,807	413,804	337,807	1,090,418	719,610	370,808	1,090,418	249,296	631,762	881,058	617,904	277,500	3,957,298

Roads Revenue Maintenance Budget 2015 to 2016

	COMBINED AREA BUDGETS *												
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B & C	H & L	**Bridges / Cattle grids etc.	Total
Area Budget	£338,807	£413,804	£337,807	£1,090,418	£719,610	£370,808	£1,090,418	£249,296	£631,762	£881,058	£617,904	£277,500	£3,957,298
Actual Spend - End of Q4	£314,899	£455,600	£429,974	£1,200,473	£639,328	£464,790	£1,104,118	£244,883	£711,351	£956,234	£618,817	£298,523	£4,178,165
	£23,908	-£41,796	-£92,167	-£110,055	£80,282	-£93,982	-£13,700	£4,413	-£79,589	-£75,176	-£913	-£21,023	-£220,867
Percentage Spend	93%	110%	127%	110%	89%	125%	101%	98%	113%	109%	100%	108%	106%

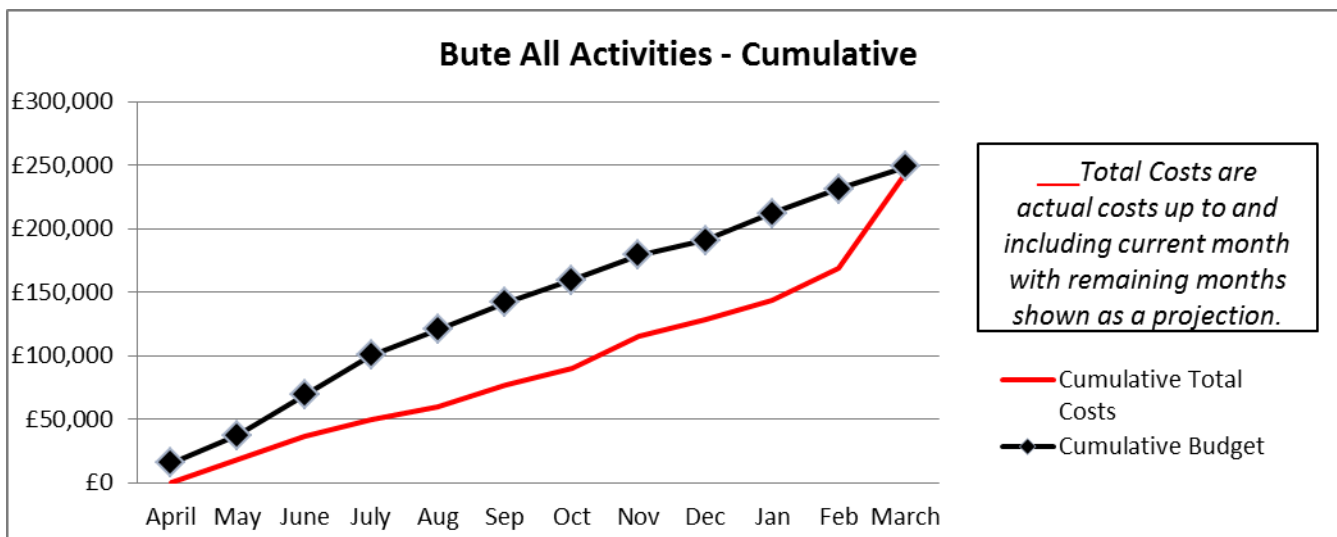
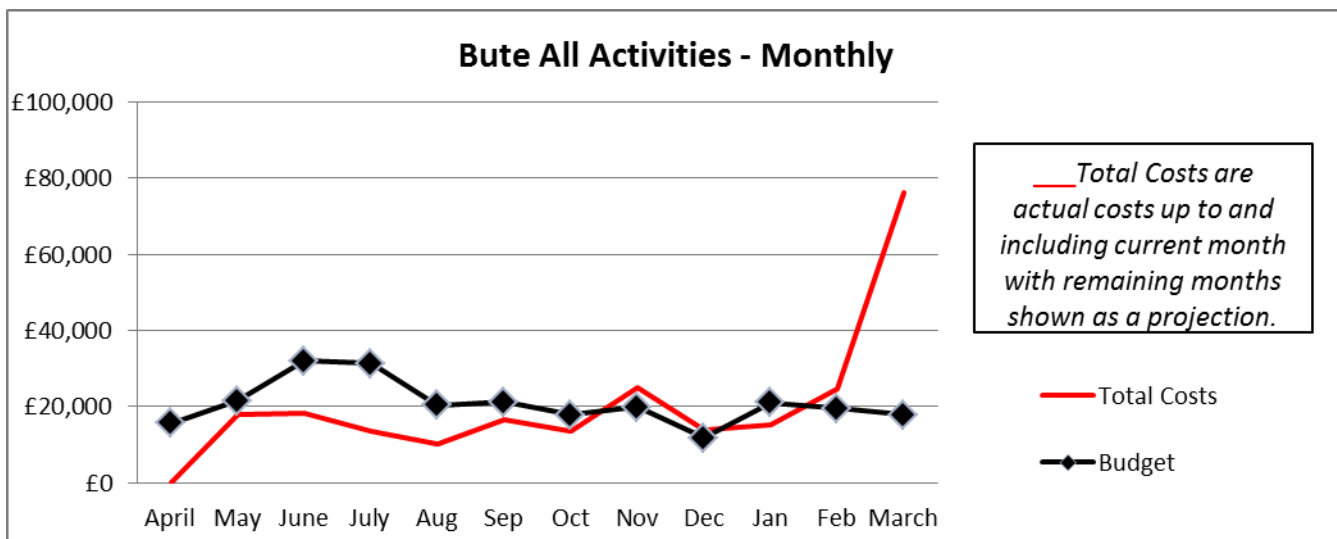
* Combined Area Budgets - See Appendix 1 for list of activities included.

** Remaining 'central budget' - Bridges, cattle grids, traffic signals, summer stand-by and illuminated bollards

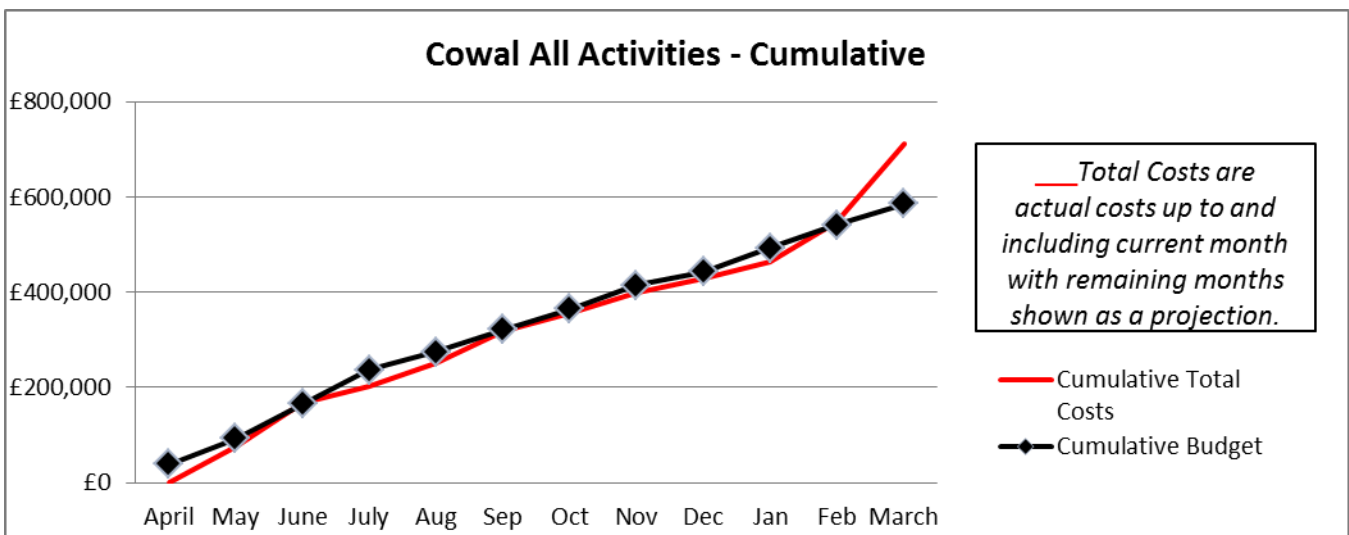
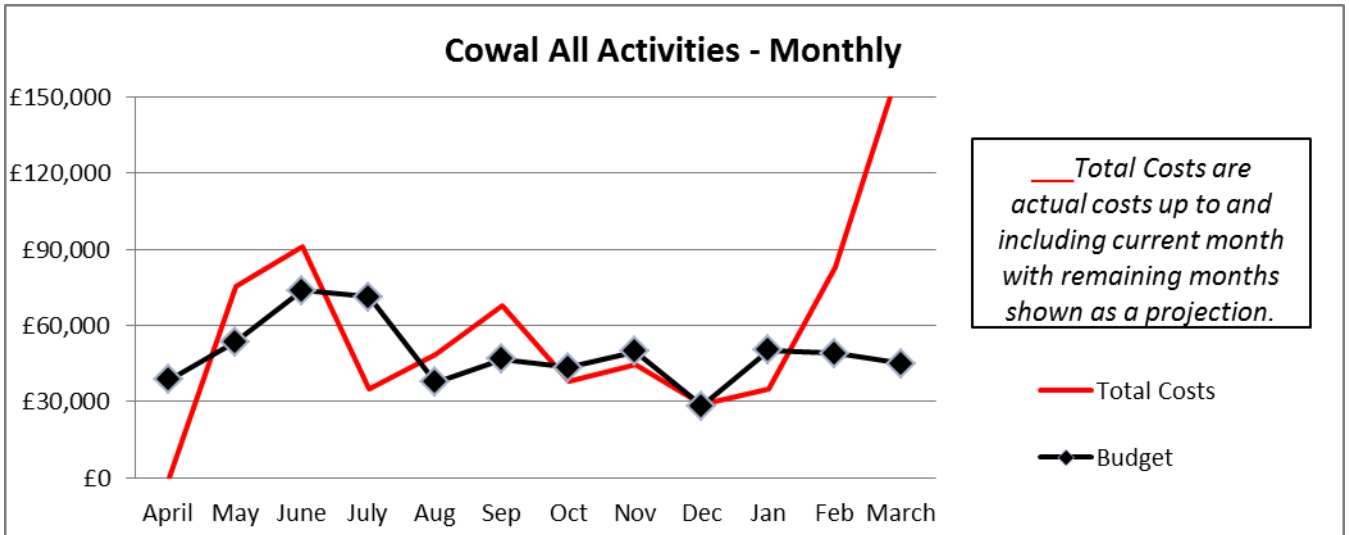
Budget and Spend end of Q4 –Bute and Cowal

Year to Date Spend - Bute and Cowal					
Activity	Activity Description	Budget	YTD Spend	Budget Remaining	Percentage Budget Split
0501	Patching	265,158	301,275	-36,117	114%
0502	Potholing	103,000	99,018	3,982	96%
0503	Road Master	82,500	104,042	-21,542	126%
0701	Bridges	0	0	0	0%
0801	Cattle Grids	0	0	0	0%
1001	Footways/Kerbs	13,000	15,058	-2,058	116%
1002	Cycleway/Patching	0	0	0	0%
1301	Remedial Earthworks	5,400	8,927	-3,527	165%
1401	Drainage/Culverts	49,000	71,948	-22,948	147%
1402	Drainage/Ditches	84,600	80,767	3,833	95%
1601	Scrub/Tree Maintenance	21,000	28,415	-7,415	135%
1701	Roads Markings/Studs	17,000	20,780	-3,780	122%
1801	Gully Emptying	117,000	107,876	9,124	92%
2001	Boundary Fences/Walls	8,000	7,282	718	91%
2101	Pedestrian Guardrails	25,000	12,897	12,103	52%
2201	Traffic Signals	300	264	36	88%
2301	Traffic Signs	12,000	15,251	-3,251	127%
2311	Illuminated Bollards	0	0	0	0%
2401	Vehicle Safety Fence	700	658	42	94%
2411	Street Name Plates	0	0	0	0%
2501	Sweeping and Cleaning	0	0	0	0%
3201	Emergency Incidents	5,000	11,788	-6,788	236%
3202	Summer Standby	8,500	8,298	202	98%
Roads		817,158	894,544	-77,386	109%
1501	Grass Cutting	52,900	46,642	6,258	88%
1503	Weed Spraying	11,000	15,048	-4,048	137%
Amenity		63,900	61,690	2,210	97%
		881,058	956,235	-75,177	109%

4th Quarter Spend Profile - 2015/16



4th Quarter Spend Profile - 2015/16



This page is intentionally left blank

ARGYLL AND BUTE COUNCIL

**BUTE & COWAL
AREA COMMITTEE**

**DEVELOPMENT & INFRASTRUCTURE
SERVICES**

AUGUST 2016

**TRAFFIC MANAGEMENT & PARKING REVIEW UPDATE
BUTE & COWAL**

1.0 EXECUTIVE SUMMARY

- 1.1 In May 2014 the Council took on the responsibility for enforcing parking restrictions across Argyll and Bute. By assuming this responsibility we are able to ensure effective traffic management in our town centres. This is known as decriminalised parking enforcement (DPE).
- 1.2 This move was as a result of the police no longer employing traffic wardens and to ensure that traffic management is provided across Argyll and Bute.
- 1.3 Effective traffic management has a number of benefits, including supporting the local economy by ensuring parking turnover, safeguarding access for blue badge holders, for deliveries, for loading and for emergency vehicles as well as ensuring road safety by managing inconsiderate and irresponsible parking.
- 1.4 Our amenity wardens patrol all areas of Argyll and Bute where parking restrictions are in force. These include, but are not limited to, areas with yellow lines, pay and display bays, loading and unloading areas, disabled bays, limited waiting areas and off-street parking areas.
- 1.5 Following a reasonable bedding-in period for DPE it was always intended to carry out a parking review across the Council area; this is the process we are currently going through.
- 1.6 A member workshop has been held where the scope of the Bute & Cowal review was discussed. The proposed consultation for this review will be delivered via distribution of Parking Leaflets and On-line.
- 1.7 Following the member workshop the outline proposals for the consultation have been developed which are detailed in this paper for the consideration of members. The next stage is to carry out a public consultation exercise by distributing leaflets (draft attached to this report) to Community Councils and stakeholder groups as well as via the Council's web site. The feedback from the consultation process will be formally reported to Members together with final proposals for approval. This will be followed by a statutory consultation process on any changes to Traffic Regulation Orders.

2.0 RECOMMENDATIONS

2.1 That Members approve the following proposals for consultation:

Dunoon

- Existing disabled bays on Argyll Street, John Street and Church Street to become restricted 24 hours.
- Alexandra Parade on the northwest side between Queen Street and John Street to be restricted to 30 minutes waiting with residents permits available to purchase.
- Consider the introduction of on-street parking charges on Ferry Brae, Hanover Street, Hillfoot Street and the section of Alexandra Parade between the swimming pool and Argyll Gardens.
- Extend the existing no waiting at any time restrictions on Moir Street.

Car Parks

- Formalise the mustering area as a car park.
- Glenmorag car park – amend the permitted categories of vehicles to allow HGVs.
- Hanover Street car park – amend the categories of vehicles to remove HGVs.

Bute

- Introduce a no waiting / no loading restriction on Wyndham Road and Ardbeg Road at its junction with Ardmory Road.
- Introduce a 20mph mandatory restriction zone in Rothesay town centre.

Car Parks General

- 1.5t weight restriction to be removed for car parks as vehicle weights and sizes have increased since original order was raised.
- Change the traffic order covering free car parks to issue Penalty Charge Notice to non-compliant vehicles such as lorries, trailers and caravans

ARGYLL AND BUTE COUNCIL

BUTE & COWAL
AREA COMMITTEE

DEVELOPMENT & INFRASTRUCTURE
SERVICES

AUGUST 2016

TRAFFIC MANAGEMENT & PARKING REVIEW UPDATE
BUTE & COWAL

3.0 INTRODUCTION

- 3.1 This report provides a summary of the parking review process to date. The report also provides an overall programme of the steps required for the implementation of any changes to the current arrangements including an informal consultation, feedback to Members and the associated statutory consultation process.

4.0 RECOMMENDATIONS

- 4.1 That Members approve the following proposals to be issued for consultation:

Dunoon

- i. Existing disabled bays on Argyll Street, John Street and Church Street to become restricted 24 hours.
- ii. Alexandra Parade on the northwest side between Queen Street and John Street to be restricted to 30 minutes waiting with residents permits available to purchase.
- iii. Consider the introduction of on-street parking charges on Ferry Brae, Hanover Street, Hillfoot Street and the section of Alexandra Parade between the swimming pool and Argyll Gardens.
- iv. Extend the existing no waiting at any time restrictions on Moir Street.

Car Parks

- v. Formalise the mustering area as a car park.
- vi. Glenmorag car park – amend the permitted categories of vehicles to allow HGVs.
- vii. Hanover Street car park – amend the categories of vehicles to remove HGVs.

Bute

- viii. Introduce a no waiting / no loading restriction on Wyndham Road and Ardbeg Road at its junction with Ardmory Road.
- ix. .
- x. Introduce a 20mph mandatory restriction zone in Rothesay town centre.

Car Parks General

- xi. 1.5t weight restriction to be removed for car parks as vehicle weights have increased since original order was raised.
 - xii. Change the traffic order covering free car parks to issue Penalty Charge Notice to non-compliant vehicles such as lorries, trailers and caravans
- 4.2 Other issues not included within the Parking Consultation

A survey will be carried out on Battery Place, Rothesay to identify parking issues and possible solutions to parking in this locus. Furthermore, it is intended that the Council work with Police Scotland to develop a strategy which will allow a consistent approach to footway parking in-line with Police Scotland's national proposed policy.

A review of the Cowal off-street car parking order will be carried out following the consultation. On agreement with Members on the recommendations to be taken forward, a new Traffic Regulation Order will be promoted that will allow enforcement to be carried out within non-charging off-street car parks. This would include the Rock Café car park.

5.0 DETAIL

5.1 Members will be aware that a review of car parking throughout Argyll and Bute is currently being progressed. This process involved holding a series of workshops with Members and Officers to discuss the provision of parking in all four administrative areas of Argyll and Bute. Following the workshops an informal public consultation will be carried out on a series of draft parking proposals prior to member approval. This will be followed by a statutory consultation process on any changes to the existing Traffic Regulation Orders.

5.2 The Process for Bute & Cowal is summarised as follows:

- Member Workshop.
- Area Committee – approval of proposals for the purpose of consultation.
- Public consultation exercise
- Report to the Area Committee with a list of proposals for statutory consultation. (Any changes to charges which reduce income to be reported to the EDI Committee in line with the Council's parking policy).
- Advertise drafts of any TROs as part of the statutory consultation process.
- Representations considered by Area Committee.
- Finally, consideration will be given to any representations received and Traffic Regulation Orders will be progressed as part of the legal process.

The process is currently at the second bullet point above.

5.3 Following implementation of any changes, a review will be carried out to ensure

any alterations have had a positive effect.

The parking reviews are being undertaken in line with the Council's Parking Policy Framework which seeks to:

- *Improve road safety for all road users.*
- *Improve traffic management to reduce pollution, conserve fossil fuels,*

contribute to sustainable development and reduce the environmental impact that multiple motor vehicles have.

- *Ensure that all adopted measures contribute positively towards the economic viability of our towns. Including suspension of charges for specific events aimed at encouraging economic and community growth; such as Festivals.*
- *Encourage modal shift to non-car enabled journeys with a view to reducing the amount of space in our town centres occupied by parked vehicles.*
- *Ensure adequate provision is maintained for disabled drivers, whose dependence on cars is often critical to their quality of life.*
- *Encourage the use of peripheral parking areas away from town centres and the use of park & ride where practical.*
- *Establish and exercise a consistent approach to parking provision across Argyll and Bute.*

6.0 CONCLUSION

6.1 This report provides an update to Members on the ongoing parking review in Bute & Cowal and seeks approval to take the proposals to public consultation.

7.0 IMPLICATIONS

7.1	Policy	Parking Policy 2014
7.2	Financial	Printing costs for leaflets which will be funded from the Car Parking budget.
7.3	Legal	None Known
7.4	HR	None Known
7.5	Equalities	None Known
7.6	Risk	None Known
7.7	Customer Service	None Known

Executive Director of Development & Infrastructure, Pippa Milne

Policy Lead, Councillor Ellen Morton

Head of Roads & Amenity Services, Jim Smith

July 2016

For further information contact: Stuart Watson, Traffic & Development Manager
on 01546 604 889

APPENDICES

Appendix 1 – Bute and Cowal Parking Leaflet

This page is intentionally left blank

The Review Process

Proposals highlighted
in this leaflet will be discussed.



Views from the public will
be taken in consideration.



Formal consideration
By the Area Committee



Any proposals with budget
Implications will need to be
considered by the
Environmental Development
and Infrastructure Committee.



Formal Statutory consultation
Followed by advertisements
(required to make changes to
Parking).



Representations are considered
By members then formal



For further information

Website: www.argyll-bute.gov.uk/parking
Email: [enquiries @argyll-bute.gov.uk](mailto:enquiries@argyll-bute.gov.uk)

Telephone: 01546 605514 (enquiries)

'Work with us to keep Argyll and Bute moving'



Argyll and Bute Council
Comhairle Earra Gháidheal agus Bhóid
www.argyll-bute.gov.uk

Parking Management in Bute & Cowal



Parking proposals in Dunoon:

- Existing disabled bays on Argyll Street, John Street and Church Street to become restricted 24 hours.
- Alexander Parade on the northwest side between Queen Street and John Street to be restricted to 30 minutes waiting with residents permits available to purchase.
- Consider the introduction of on-street parking charges on Ferry Brae, Hanover Street, Hillfoot Street and the section of Alexandria Parade between swimming pool and Argyll Gardens.
- Extend the existing no waiting at any time restrictions on Moir Street.

Car Parks -

- Formalise the mustering area as a car park.
- Glenmorag car park—amend the permitted categories of vehicles to allow HGVs.
- Hanover Street car park—amend the categories of vehicles to remove HGVs.



This informal public consultation is a key stage in our parking review process. It is the views of local people who park their cars in our towns that matter.

We cannot emphasise enough how important it is for people to give us feedback on the proposals. It's this feedback which will be used to inform the final plans.

We want local people to take ownership of their towns, playing their part in developing the best, practical solutions.

What we are trying to do is improve the area both for the people who live here but also for visitors. Our overall aim is to create parking turnover in the centre of our towns, supporting both local businesses and consumers, ensuring there is enough short-stay parking for people to go about their daily businesses, with longer-stay parking outwith town centres.

Please take the time to participate in this consultation. We want any changes to reflect, as far as possible, what people want.

Parking proposals on Bute:

- Introduce a no waiting / no loading restriction on Wyndham Road and Ardbeg Road at its junction with Ardmory Road.
- Introduce a 20mph mandatory restriction zone in Rothesay town centre.

Car Parks

- 1.5t weight restriction to be removed for car parks as vehicle weights have increased since original order was raised.
- Change the traffic order covering free car parks to issue Penalty Charge Notice to non-compliant vehicles such as



ARGYLL AND BUTE COUNCIL

BUTE AND COWAL AREA COMMITTEE

STRATEGIC FINANCE

AUGUST 2016

CHARITY AND TRUST FUNDS

1. EXECUTIVE SUMMARY

- 1.1 This report sets out the proposed method for distribution of the charities and trust funds in the Bute and Cowal Area.
- 1.2 The recommendations are to note the valuation of the funds and the reserves policy and to agree the proposed distribution of the available funds.

CHARITY AND TRUST FUNDS

2. INTRODUCTION

- 2.1 This report sets out the proposed method for distribution of the charities and trust funds in the Bute and Cowal Area.

3. RECOMMENDATIONS

- 3.1 To consider the proposed method for the distribution of the charities and trust funds shown in Appendix 1.

4. DETAIL

- 4.1 There are a number of trust funds for which a procedure requires to be established for both the identification of the recipients and the process for distribution of the income. This report set out the proposed method of distributing the charities and trust funds.
- 4.2 The Council administers a total of 4 charities and 11 Trust Funds in the Bute and Cowal area.

	Registered Charities	Trust funds
Bute & Cowal	3	9
Council Wide	1	2
	4	11

- 4.3 Appendix 1 sets out the proposed method of distribution for each charity and trust fund.

5. CONCLUSION

- 5.1 This report sets out the estimated income for each charitable and trust fund and a proposed basis of distribution of the available funds.

6. IMPLICATIONS

- | | | |
|-----|--------------------|---|
| 6.1 | Policy – | Sets proposed approach to distribution. |
| 6.2 | Financial - | Proposals for use of income set out in report. |
| 6.3 | Legal - | Proposes proper use of charity and trust funds. |
| 6.4 | HR - | None. |
| 6.5 | Equalities - | None. |
| 6.6 | Risk - | None. |
| 6.7 | Customer Service - | None. |

Kirsty Flanagan, Head of Strategic Finance

For further information please contact Peter Cupples, Finance Manager – Corporate Support 01546-604183.

Appendix 1 – Analysis of Charities and Trust Funds

Appendix 1 – Analysis of Charities and Trust Funds

BUTE & COWAL										
		<i>Capital Fund = Original Bequest + Investments</i>								
Trust Funds										
Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Value of Fund 31 March 2015 £	Estimated Income 2015-16 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £	
Dunoon & Kilmun Cemeteries	The fund is for the upkeep of lairs in the Cemeteries.	588	180	768	5	185	9	Transferred to Roads and Amenity Services annually. A statement setting out how the funds have been used would be provided annually.	14	
Mrs B MacEwans Trust	No distributions in recent years. The maintenance of two lairs at the burial ground of Inverchaolain.	200	9	209	1	10	0	Transferred to Roads and Amenity Services annually. A statement setting out how the funds have been used would be provided annually.	1	
Piano Fund Dunoon	For repair, tuning, replacement of a piano in the Burgh Hall (Queens Hall)	267	76	343	1	77	4	Transfer to Community and Culture annually. A statement setting out how the funds have been used would be provided annually.	5	
Tulloch Library Dunoon	Formation of public library.	400	45	445	1	46	2	Transfer to Community and Culture annually. A statement setting out how the funds have been used would be provided annually.	3	
Lamont Bequest	To be distributed to the poor of Kilfinan.	220	5,478	5,698	23	5,501	274	No distribution until further consideration on the process for identification of recipients.	297	
Mrs Mary Millan Bequest	Coals for poor of Rothesay.	60	34	94	0	34	2	No distribution until further consideration on the process for identification of recipients.	2	
Bethia Weir Bequest	Coals for poor of Rothesay.	51	243	294	1	244	12	No distribution until further consideration on the process for identification of recipients.	13	
Provosts Bequest Rothesay	Assist soldiers, sailors and airmen who served in the two World Wars, or their widows and dependents. The beneficiary must live in Rothesay. Various conditions allow for the fund to be given to the deserving poor in the town in general.	1,200	519	1,719	16	535	26	No distribution until further consideration on the process for identification of recipients.	42	
Bute Educational Trust	Award prizes in schools in Bute.	3,106	-152	2,954	12	-140	-8	No distribution possible until shortfall in revenue or unrestricted funds has been cleared. At which time transferred to Education annually. A statement setting out how the funds have been spend would be provided annually.	4	
		6,092	6,432	12,524	60	6,492	322		382	

Registered Charitable Trusts									
Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Value of Fund 31 March 2015 £	Estimated Income 2015-16 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £
Norman Stewart Institute	An institute for the Physical, Religious, Moral, Social and Intellectual benefit of the industrial classes of Rothesay and the Island of Bute	640	958	1,598	6	964	48	Proposal is being put forward under sperate cover that this is amalgumated with For Bute Charity Registration No. SC044153	54
Third Marquess of Bute's Silver Wedding Dowry	Annual income to be given to one or two girls from the poorer classes in the Burgh upon their marrage.	3,400	6,397	9,797	65	6,462	320	Applications to be encouraged from girls of Rothesay who are being married. Forms could be given out to those applying for a marriage licence.	385
Baillie Gillies Bequest	To be distributed to the poor of the Parish of Rothesay.	3,100	6,745	9,845	36	6,781	337	No distribution until further consideration on the process for identification of recipients.	373
		7,140	14,100	21,240	107	14,207	705		812
TOTAL OF ALL B&C TRUST FUNDS		13,232	20,532	33,764	167	20,699	1,027		1,194

COUNCIL WIDE TRUSTS

Capital Fund = Original Bequest + Investments

Registered Charitable Trusts

Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Funds 31 March 2015 £	Estimated Income 2015-16 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £
County of Argyll Educational Trust Scheme, 1960	For the advancement of education for children and young people within the former County of Argyll by issuing grants to individuals and organisations. Applies to the former 'County of Argyll' therefore individuals and organisations within Bute and Helensburgh cannot apply.	313,036	135,697	448,733	8,700	144,397	7,220	Paid out on receipt of application.	15,920
		313,036	135,697	448,733	8,700	144,397	7,220		15,920

Trust Funds

Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Funds £	Estimated Income 2014-15 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £
Social Work Loudon Bequest	Holiday fund for elderly people. (ex Strathclyde Regional Council trust.)	8,485	16,166	24,651	86	16,252	813	No distribution until further consideration on the process for identification of recipients.	899
Sundry Trusts	No information.	338	23	361	0	23	1	no distribution	1
		8,823	16,189	25,012	86	16,275	814		900
TOTAL OF COUNCIL WIDE TRUST FUNDS		321,859	151,886	473,745	8,786	160,672	8,034		16,820

BUTE & COWAL

Trust Funds

Reference Number	Fund Identifier	Name	Purpose	Distribution Proposal	Capital (Restricted) Funds £	Accumulated Funds for Distribution £
TF31	Cemetery Fund	Dunoon & Kilmun Cemeteries	The fund is for the upkeep of lairs in the Cemeteries.	Transfer to Roads and Amenity Services annually.	588	185
TF45	Cemetery Fund	Mrs B MacEwans Trust	No distributions in recent years. The maintenance of two lairs at the burial ground of Inverchaolain.	Transfer to Roads and Amenity Services annually.	200	10
TF55	Other Fund	Piano Fund Dunoon	For repair, tuning, replacement of a piano in the Burgh Hall (Queens Hall)	Transfer to Community and Culture annually.	267	77
TF56	Other Fund	Tulloch Library Dunoon	Formation of public library.	Transfer to Community and Culture annually.	400	46
TF05	Poor Fund	Lamont Bequest	To be distributed to the poor of Kilfinan.	Consider how to identify recipients.	220	5,501
TF76	Poor Fund	Mrs Mary Millan Bequest	Coals for poor of Rothesay.	Consider combining income of Mrs Mary Millan Bequest, Bertha Wier Bequest, Provosts Bequest and Baillie Gillies Bequest to have one adveret to distribute to poor in Rothesay.	60	34
TF80	Poor Fund	Bethia Weir Bequest	Coals for poor of Rothesay.	Consider combining income of Mrs Mary Millan Bequest, Bertha Wier Bequest, Provosts Bequest and Baillie Gillies Bequest to have one adveret to distribute to poor in Rothesay.	51	244
TF82	Poor Fund	Provosts Bequest Rothesay	Assist soldiers, sailors and airmen who served in the two World Wars, or their widows and dependents. The beneficiary must live in Rothesay. Various conditions allow for the fund to be given to the deserving poor in the town in general.	Consider combining income of Mrs Mary Millan Bequest, Bertha Wier Bequest, Provosts Bequest and Baillie Gillies Bequest to have one adveret to distribute to poor in Rothesay.	1,200	535
TF91	School Prize Fund	Bute Educational Trust	Award prizes in schools in Bute.	Transfer to Education annually.	3,106	-140

Registered Charitable Trusts

Charity Number (Ref. No.)	Fund Identifier	Name	Purpose	Distribution Proposal	Capital (Restricted) Funds £	Accumulated Funds for Distribution £
SC019607 (TF71)	Other Fund	Third Marquess of Bute's Silver Wedding Dowry	Annual income to be given to one or two girls from the poorer classes in the Burgh upon their marriage.	Applications to be encouraged from girls of Rothesay who are being married. Forms could be given out to those applying for a marriage licence.	3,400	6,462
SC013578 (TF81)	Poor Fund	Baillie Gillies Bequest	To be distributed to the poor of the Parish of Rothesay.	Consider combining income of Mrs Mary Millan Bequest, Bertha Wier Bequest, Provosts Bequest and Baillie Gillies Bequest to have one adveret to distribute to poor in Rothesay.	3,100	6,781

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank